

LAKESIDE CABIN
Rental Form
300 N. Lakeside Drive – McPherson, KS 67460

Rental Rates: Includes set up ♦me

City Residents

2 Hour Rental- \$40.00
4 Hour Rental- \$150.00
Full-Day Rental- \$200.00
Non-City Residents
2 Hour Rental- \$60.00
4 Hour Rental- \$175.00
Full-Day Rental- \$250.00

Nonprofit City Resident

2 Hour Rental- \$30.00
4 Hour Rental- \$100.00
Full-Day Rental- \$150.00
Nonprofit Non-City Resident
2 Hour Rental- \$50.00
4 Hour Rental- \$150.00
Full-Day Rental- \$200.00

Key & Cleaning Deposit

- A \$50.00 deposit will be required for all renters. This is paid separately when you pick up the key.
- Keys must be returned by 4:00 pm following business day unless prior arrangements are made. Failure to do so will result in forfeiture of the key deposit.
- Due to the popularity of the cabin, renters are advised that other keys will be checked out for the ♦me you are scheduled to use the cabin.

Holiday Rates

The Cabin is available on holidays, but to accommodate for adequate cleaning ♦me the rental rate will be doubled. Holidays are defined as the actual holiday date as well as the date the City observes for that particular holiday.

The City observes the following holidays: New Years Day, Martin Luther King Day, All Schools Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Refunds

Refunds are available for cancellations made seven days prior to the day of the rental.

Refunds are NOT available for holidays, McPherson High School, McPherson College, and Central Christian College graduation weekends.

Undersigned agrees to be liable for any physical damage to the facility in excess of normal wear and tear. The amount of damages shall equal the sum necessary to return the

property to its condition prior to the rental term without allowance for depreciation. Any City labor utilized shall be billed at reasonable rates. Undersigned shall be responsible for all guests, invitees, and other permitted parties. (See decorating rules)

Renter is responsible for their possessions. The City will not be responsible for any losses of articles. No animals are permitted, except those used for service.

Activities of unusual nature will be checked out with the City Commission before reservations can be confirmed.

The cabin is for family use only. Other use may be authorized on an individual basis. NO garage sales, public auctions, etc.

No one is allowed to drive into city parks without approval.

Inflatables (bounce houses, jumpers, etc.) are prohibited in city parks and public facilities.

Metal detectors are not allowed in any city park.

Hold Dates or Rain Dates -Not allowed due to numerous requests for building use. The fireplace is not to be used at any time or for any reason.

All rental rules are subject to immediate change upon motion from the City Commission.

City of McPherson Park Department Contact Information:

607 West 1st Street McPherson, KS 67460

Direct: 620.245.2565 - Cell: 620.245.2400 (after hours)

The City's liability for injury or damage sustained by anyone using or occupying the building while rented is limited as provided in the Kansas Tort Claims Act as amended to date, and other applicable Kansas Statutes.

Undersigned agrees to be liable for any physical damage to the facility in excess of normal wear and tear. The amount of damages shall equal the sum necessary to return the property to its condition prior to the rental term without allowance for depreciation. Any City labor utilized shall be billed at reasonable rates. Undersigned shall be responsible for all guests, invitees, and other permitted parties.

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(Effective 2025)

NOTE: THOSE RENTING THE BUILDING ARE RESPONSIBLE FOR THE ENFORCEMENT OF THE RULES AND REGULATIONS GOVERNING THE USE OF THE BUILDING AND IT IS THE OBLIGATION OF THE PERSON, FIRM OR CORPORATION GRANTED PERMISSION FOR THE USE OF THE BUILDING TO ENFORCE THESE RULES AND REGULATIONS.

RENTERS AGREEMENT – Lakeside Cabin

To be signed and returned to:
Parks Department Office
607 W 1st Street, McPherson, KS 67460
Direct: 620-245-2565 Cell: 620-245-2400 (after hours)

Requested Date: _____ Time In: _____

Type of Event: _____ Time Out: _____

RENTERS ARE ALLOWED IN ONLY 15 MINUTES BEFORE AND AFTER TIME REQUESTED

PLEASE RESPECT OTHER RENTERS

Name of Organization:

Address:

Phone:

Email:

Rent Paid: \$_____

Receipt #:

I have read the following and agree on behalf of myself and the organization or business I represent to the terms of rental occupancy, and understand that enforcement of the rules and regulations is my responsibility (or that of the organization or business I represent).

Printed Name: _____

Signature: _____ Date: _____

Lakeside cabin rental form revised 1/28/2025

Our Mission: Serving people for a better tomorrow.

Our Vision: A Community Everyone Can Call Home.