



Grease Trap Cleaning Guide

BEFORE YOU BEGIN:

- 1) Develop a strict maintenance schedule and adhere to it; twice weekly, weekly, every other week, monthly, etc. The best time for cleaning the Grease Trap is just before starting up the kitchen operations. This allows contents to cool and separate fully, and the grease to congeal for easier removal.
- 2) Prepare your work area; remove debris, bottles to make clear access to Grease Trap.
- 3) Place 2 or 3 bags/ liners in the trash can, add absorbent material.
- 4) Ensure log form, pen, and all other tools and materials are on hand.

TOOLS & MATERIALS:

- 1) Proper hand tools and safety equipment to open Grease Trap.
 - a. Wrench
 - b. Screwdriver/ pry bar
 - c. Scraper
 - d. Rubber gloves
 - e. Safety glasses
- 2) Tools/ materials for removing contents:
 - a. Log form for documentation
 - b. 2 or 3 pails for Grease Trap contents
 - c. 2 or 3 trash can liner (thick or heavy duty)
 - d. Absorbent material, floor dry, kitty litter, used paper towels, left over bread or rice, etc.
 - e. Sludge judge, clear plastic cup and a tape measure/ ruler for measurements
 - f. Scoop of some type for removal of grease, water, and solids
 - g. Scraper or putty knife
 - h. Clean paper towels or cloth rags

Procedure: Every effort should be made to avoid disturbance or mixing of Grease Trap contents throughout the removal and cleaning process.

1. Remove lid carefully, without damaging gasket. Clean lid and set aside.
2. Measure total depth and document on log.
3. Measure grease layer thickness and document on log (Use sludge judge or plastic cup and ruler.
4. Remove grease layer by skimming and place in trash can.
5. Remove water by gently dipping until near the bottom and settled solids can be measured (place water in separate clean container).
6. Measure settled solids with same method as grease in step 3, document on log.
7. Remove settled solids and place in trash with grease. Remove baffle plates (where able), scrape clean all Grease Trap surfaces including removed parts and gasket, scrapings go in trash.
8. Reassemble parts that were removed ensuring proper placement and orientation.
9. Gently pour water that was removed into inlet side of Grease Trap, run sink cold water through Grease Trap until it is at normal operating depth (trap depth measurement on log).
10. Inspect condition of gasket and place lid on Grease Trap, tighten fasteners. Document on log if parts need attention (repair or replacement) and begin corrective action.
11. Add absorbent material to grease/ solids in trash as necessary to make semi-solid, tie bag securely and deposit in solid waste receptacle.
12. On the log, add the grease and solids measurements and document the sum. If the sum exceeds the 25% measurement, the cleaning schedule will have to be adjusted to more frequently cleaning.