

City of McPherson Tree Board
City Forestry Department
400 East Kansas Avenue
P O Box 1008
McPherson, Kansas 67460
620-245-2568



TREE REIMBURSEMENT APPLICATION

Help McPherson maintain its beauty...Plant the "right tree" in the "right place"!

Guidelines for reimbursement are printed on the reverse of this application.

Applicant: _____ Date: ____/____/____

Address: _____

Telephone Number: ____/____/____

Tree #1: Tree species and description of planting location on property.

(Example: NW corner, back yard)

Tree #2: Tree species and description of planting location on property.

After the City Forester has inspected your property and agrees with your planting specifications you will be eligible to receive a reimbursement of 50%, up to \$100 per tree.

Attached to this application, is my receipt from a certified/licensed nursery or landscape designer. I promise to maintain our new tree(s), for a minimum of three years

Applicant Signature: _____ Date: ____/____/____

I have inspected the above property and agree with the proposed planting specifications above.

Kody Kraemer, City Forester Date: ____/____/____

I have inspected the above property and DO NOT agree with the proposed planting specifications above, and disqualify the applicant in participating in the City of McPherson Tree Board Tree Planting/Reimbursement Project. (Objections are listed on the back of this application).

Kody Kraemer, City Forester Date: ____/____/____

Guidelines for Tree Planting Reimbursement Program

- #1 Tree(s) must be purchased from a certified/licensed nursery & or landscape architect /designer. Certified/licensed nursery includes any nursery, which has, at minimum, 25% of its total income from live plant stock. Property owners who contract with landscape architects/designers, who are licensed/insured to provide those services, must submit a receipt from certified/licensed nursery, where tree(s) were originally purchased.
- #2 Maximum of two trees per property/property owner.
- #3 May be planted in front or back yards.
- #4 Tree varieties should be selected from the “McPherson Tree Guide” brochure whenever possible. This brochure is available electronically on the City of McPherson website. Hard copies are available at the Municipal Building at 400 E. Kansas Avenue. Exceptions from the McPherson Tree Guide will be considered on an individual basis. The City Forester reserves the right to deny reimbursement for any tree improperly planted, poor site selection, or nursery stock that does not meet ANSI Z60.1 standards.
- #5 Property owners must live within McPherson City limits.
- #6 After submitting tree planting application and required receipts to city hall, 400 E Kansas, c/o City Forester, Tree(s) must be planted, and location(s) approved by the City Forester, before the owner will be reimbursed. Please allow 3-6 weeks for reimbursement.
- #7 Promise to maintain your trees for a minimum of three years.
- #8 You must apply for reimbursement during the calendar year in which the trees are planted. For trees planted in December, the application must be submitted to the city within 30 days of planting.

Please contact your city Forester, with any questions you may have about the Planting Reimbursement Program! Phone 620-245-2565

Dial 1-800-DIG-SAFE before digging planting holes, to make sure you DIG SAFE.

City Forester notes:

Help McPherson maintain its beauty...Plant the “right tree” in the “right place”!

Revised 11-2001
Revised 08-2006
Revised 05-2008
Revised 05-2019