

2018 CDBG Contractor Fact Sheet

1 CONTRACTOR ELIGIBILITY

- A. Contractors are placed on the Bidders List through contact with City Administration Department
- B. All contractors must be licensed (if required) by with the City of McPherson Inspection Department.
- C. All plumbing, electrical and mechanical subcontractors must be licensed and have qualifications information on file with the City.
- D. All roofing subcontractors must be registered with the Kansas Attorney General.
- E. Contractors may be asked to provide work and credit references.
- F. Contractors must have good references.
- G. Contractors must be in good standing which means they do not appear on the Department of Labor's debarment list.

2 CONTRACTOR REQUIREMENTS

- A. Contractors must comply with all federal and state guidelines, rules, regulations and orders issued by the U.S. Department of Housing & Urban Development, the U.S. Department of Labor, and the Kansas Department of Commerce governing the Hutchinson Housing Rehabilitation program.
- B. Contractors may not work on more than two Housing Rehabilitation Program houses in the City at one time, unless the dollar value of a housing rehabilitation contract is less than \$3,500; except under special exceptions granted by the City Council.
- C. Contractors shall provide and shall require any subcontractors to provide certificates or other evidence of insurance prior to signing a contract certifying that for the period covered by any contract all contractors and subcontractors carry:
 - 1. Workers Compensation Insurance for all owners, employees and employees of subcontractors engaged in work on the premises, in accordance with Kansas Workmen's Compensation Laws.
 - 2. Manufacturers and Contractors Public Liability Insurance with limits of \$100,000/\$300,000 to protect the contractor, subcontractors, and the owners, as their interest may appear, against claims for injury to, or death of, one or more than one person, due to accidents which may occur or result from operations under any contract; such insurance shall cover the use of all equipment, machinery, hoists and motor vehicles used in the performance of work.
 - 3. Property damage insurance in an amount not less than \$100,000 to protect the contractor, subcontractors and the owners, as their interests may appear, from claims for property damage that might arise from operations under any contract.
 - 4. Any and all additional insurance required by the laws of the State of Kansas.
 - 5. Documentation that they are a KDHE licensed renovation firm.
 - 6. All workers on the job site must have completed an approved LSWP training and be a certified renovator.